

# Community Unit School District #7

Superintendent:  
Michael S. Shonk

Administration Center  
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Tolono, IL 61880  
217-485-6510 Fax 217-485-3091  
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Assistant Superintendent:  
Mary Hettinger

February 29, 2008

Dear Parent/Guardian:

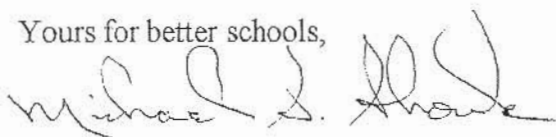
In our efforts to improve communications between parents and school, Community Unit School District #7 is instituting a telephone broadcast system that will enable school personnel to notify all households and parents/guardians by phone within minutes of an emergency or unplanned event that causes dismissal, school cancellation, or late start. The service may also be used from time-to-time to communicate general announcements or reminders once the system is up and running and we feel comfortable with its use. This service is provided by SchoolReach, which specializes in school-to-parent communications. Community Unit School District #7 will continue to report school closings due to snow or weather on the local radio and TV stations and will use this system as an overlay to the public announcements.

When used, the service will simultaneously call all listed phone numbers in our parent/guardian contact list and will deliver a recorded message from Michael S. Shonk, Superintendent of Schools, or another school administrator. The service will deliver the message to both live answer and answering machines. Lines that are not answered or busy will be automatically retried twice in 15-minute intervals after the initial call.

We are asking each parent/guardian to update their home, work, or cell phone numbers since the beginning of this school year **ONLY IF THERE WAS A CHANGE** to one or all of those numbers. Please report those changes to each child's school by Wednesday, March 12, 2008. It should be noted that this requires **NO** registration by the parent/guardian on the SchoolReach website and all information and contact numbers are strictly secure and confidential and are only used for the purposes described.

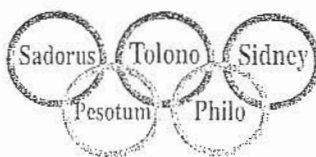
We will also be running a test of this system the week of March 31 – April 4. You will be notified of the exact date and time of this test to check the system. We appreciate your cooperation in this matter as we add one more safety and security measure to make our schools a safer environment for your child.

Yours for better schools,



Michael S. Shonk  
Superintendent of Schools

Better Schools



Better Citizens